INTRODUCTION

This course is designed to explore your experience in a legislative or executive internship from both experiential and academic points of views. You will review concepts such as democratic representation, federalism and legislative behavior. A main goal of the course will be to deepen your understanding of the interplay of political forces and actors in the legislative process and public policy. We will discuss these concepts in the weekly context of your experience as interns in the legislative and executive branches. Through the internship and other requirements of this course, you will be given the opportunity to enhance your analytical and communications skills. Finally, the course will also offer students opportunities to develop professional skills necessary to pursue successful careers in both public and private sectors.

I encourage you to contact me by email or make an appointment if you have questions about the material, your internship experience, or would like to provide me feedback about the course.

READINGS

The following books are available at the University Bookstore and is required for the course


2. *Wisconsin Votes: An Electoral History* by Robert Booth Fowler

There will also be online reading and multimedia assignments that will be required throughout the semester.

Additionally, I highly recommend that you follow state and national politics during the course by reading a daily newspaper or checking Wiscpolitics.com. Thewheelereport.com is another good source of press releases and information about Wisconsin politics.
COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percent of Grade</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1.Contract/Goals for Internship</td>
<td>10%</td>
<td>Due. Wednesday Sept 18 via email</td>
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<tr>
<td>2.Reaction Papers</td>
<td>20%</td>
<td>Due as Assigned</td>
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<tr>
<td>3.Discussion Leader</td>
<td>15%</td>
<td>Due as Assigned</td>
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<tr>
<td>4.Policy Analysis Presentation</td>
<td>20%</td>
<td>Due Dec. 2 and Dec. 9 in class</td>
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<tr>
<td>5.Policy Memo</td>
<td>20%</td>
<td>Due Finals Week</td>
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<tr>
<td>6.Class Participation</td>
<td>15%</td>
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**Contract/Goals for Internship:** Write up a contract and discuss your goals with your internship supervisor. There are two key components involved: what you hope to achieve in this internship and the specific responsibility/tasks that your supervisor expects you will perform. The document must have signatures from you and your supervisor.

**Reaction Papers and Participation Assignments:** Write reaction papers to assigned readings on the dates that they will be due. These reactions must be completed on time because they will provide the basis for our discussion in class. I'll hand out reaction paper assignments at least a week in advance of their due dates. Sometimes these assignments will come in the form of participation assignments in which I'll ask you to submit questions or relevant news articles based on the readings for discussion.

**Discussion Leader:** Starting the third week of the course, two or three students will be responsible for leading discussion on the Case Studies presented in the Policy Analysis text. You will be assigned a week and group and will be asked to provide a group presentation (you can be creative) and lead discussion for at least 30 minutes of the course time.

**Policy Presentation:** A 5-minute presentation to the class on a policy issue related to your particular office (details to follow)

**Policy Memo:** You are the Legislative Assistant to a member of Congress or the Wisconsin Legislature. Write a 7-10 page memo to your boss on your chosen issue with pro/con arguments and a recommended position (details to follow)

**Class Participation:** You are expected to attend class each week. The class will be conducted in a discussion format. Therefore, it is really important that you come prepared and willing to participate on a week to week basis.
COURSE POLICIES

I wish to fully include persons with special challenges in this course. Please let me know if you need any special accommodations in the curriculum, instruction or assessments for this course to enable you to fully participate. Every effort will be made to maintain the confidentiality of the information you share with me. You may also contact the McBurney Disability Resource Center (1305 Linden Drive, mcburney@odos.wisc.edu) if you have questions about campus policies and services.

Academic honesty: All instances of plagiarism in writing assignments will be given a grade of zero. Please consult the writing center if you are unaware of what constitutes plagiarism.

COURSE OUTLINE

Mon. Sept. 9  Introductions

Mon. Sept. 16

Reading:  1.Cases in Public Policy Analysis Chapter 1
          2.Wisconsin Votes Chapter 1

Assignment:  1.Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
              2.Reaction Paper

Mon. Sept. 18  Internship Contract Due via email to agangl@wisc.edu

Mon. Sept. 23

Reading:  1.Cases in Public Policy Analysis Chapter 2
          2.Wisconsin Votes Chapter 2

Assignments:  1.Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
              2.Reaction Paper
              3.Group Presentation
Mon. Sept. 30

Reading: 1. Cases in Public Policy Analysis Chapter 3
2. Wisconsin Votes Chapter 3

Assignments: 1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
3. Group Presentation

Mon. Oct. 7

Reading: 1. Cases in Public Policy Analysis Chapter 4
2. Wisconsin Votes Chapter 4

Assignments: 1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
3. Group Presentation

Mon. Oct. 14

Reading: 1. Cases in Public Policy Analysis Chapter 5
2. Wisconsin Votes Chapter 5

Assignments: 1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
3. Group Presentation

Mon. Oct. 21  Student Individual Meetings 3-7
Mon. Oct. 28

Reading: 
1. Cases in Public Policy Analysis Chapter 6
2. Wisconsin Votes Chapter 6

Assignments: 
1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
3. Group Presentation

Mon. Nov. 4

Reading: 
1. Cases in Public Policy Analysis Chapter 7
2. Wisconsin Votes Chapter 7

Assignments: 
1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
3. Group Presentation

Mon. Nov. 11

Individual Student Meetings – Policy Presentations/Final Project

Mon. Nov. 18

Reading: 
1. Wisconsin Votes Chapter 8

Assignments: 
1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.
2. Reaction Paper
Mon. Nov. 25

Reading: 1. Wisconsin Votes Chapter 9

Assignments: 1. Two discussion questions from each of the readings by Sunday before class to agangl@wisc.edu.

2. Reaction Paper

Mon. Dec. 2  Student Policy Presentations

Mon. Dec. 9  Student Policy Presentations

Finals Week: Policy Memo Due